



*Citing Books and Other Nonperiodical Print Publications*

<b>Order of Basic Entries</b>	<b>General Rules</b> (Put a period at the end of each entry, except as noted)
<b>Author, editor, translator, or compiler</b>	<ul style="list-style-type: none"> <li>• Last name first, for alphabetizing (only for the first author listed)</li> <li>• Second and third authors: names should be in the same order as on the title page, use commas between the names, do not reverse the order of their names</li> <li>• Four or more authors: you may use only the first author’s name followed by a comma and et al (Plag, Ingo, et al)</li> <li>• Omit titles, affiliations, and degrees</li> <li>• Suffix appears after the given name (Rust, Arthur George, Jr.)</li> <li>• Editor, compiler, or translator: add the appropriate abbreviations after the name (ed. tran. or comp.)</li> <li>• Corporate authors: omit initial article, do not abbreviate or invert the name</li> </ul>
<b>Title of essay or part of the book used</b>	<ul style="list-style-type: none"> <li>• Enclose in quotation marks</li> <li>• Capitalize all of the main words</li> <li>• Put a period inside the closing quotes</li> </ul>
<b>Title of the book</b>	<ul style="list-style-type: none"> <li>• Use the full title, including subtitle. Separate title and subtitle with a colon</li> <li>• Italicize the title, do not underline it</li> <li>• Put a period at the end, unless the title has its own punctuation</li> </ul>
<b>Editor, translator or compiler</b> (When citing a part of a work in an anthology or collection)	<ul style="list-style-type: none"> <li>• The name of the editor, translator or compiler, when different from the author of the essay, short story etc., comes after the title of the book. Place the appropriate abbreviation, capitalized, before the name: Ed., Trans., or Comp. Do not invert the order of the name</li> </ul>
<b>Edition used</b> (Unless using a first edition)	<ul style="list-style-type: none"> <li>• Edition taken from title page: number (2<sup>nd</sup> ed., 3<sup>rd</sup> ed., etc.), name (Rev. ed., for “Revised edition” or Abr. ed., for “Abridged edition”, or year (2008 ed.)</li> </ul>
<b>Volume number(s)</b>	<ul style="list-style-type: none"> <li>• If using only one volume of a multivolume work, state the number of the volume, and publication information for that volume alone (Vol. 5.)</li> <li>• If using two or more volumes of a multivolume work, cite the total number of volumes in the work (4 vols.)</li> <li>• If the work is still in progress, write “to date” after the number of volumes</li> </ul>
<b>Publication information</b> <ul style="list-style-type: none"> <li>• City of publication</li> <li>• Publisher</li> <li>• Year of publication</li> <li>• Page numbers (when citing a part of a book)</li> </ul>	<ul style="list-style-type: none"> <li>• General format: place: publisher, date. Use a colon between city and publisher, and coma after the publisher</li> <li>• If several cities are named, use only the first</li> <li>• Shorten the publisher’s name: omit initial articles (A, The) and any business abbreviations (Corp., Inc.); if the publisher is a person’s name, use last name only; use standard abbreviations (see MLA Handbook p. 248)</li> <li>• If the year of publication is not on the title page, use the latest copyright date</li> <li>• Page numbers: Inclusive page numbers for the whole article</li> </ul>
<b>Medium of publication</b>	<ul style="list-style-type: none"> <li>• The word “Print”</li> </ul>

<sup>1</sup> Examples taken from: Modern Language Association. *MLA Handbook for Writers of Research Papers*. 7<sup>th</sup> ed. New York: Modern Language Association, 2009. Print.

## *Citing Articles from Periodical Publications: Print & Online Databases*

<b>Order of Basic Entries</b>	<b>General Rules</b> (Put a period at the end of each entry, except as noted)
<b>Author</b>	<ul style="list-style-type: none"> <li>• Last name first, for alphabetizing (only for the first author listed)</li> <li>• Second and third authors: names should be in the same order as on the title page, use commas between the names, do not reverse the order of their names</li> <li>• Four or more authors: you may use only the first author's name followed by a comma and et al (Plag, Ingo, et al)</li> <li>• Omit titles, affiliations, and degrees</li> <li>• Suffix appears after the given name (Rust, Arthur George, Jr.)</li> <li>• Editor, compiler, or translator: add the appropriate abbreviations after the name (ed. tran. or comp.)</li> <li>• Corporate authors: omit initial article, do not abbreviate or invert the name</li> </ul>
<b>Title of article</b>	<ul style="list-style-type: none"> <li>• Enclose in quotation marks</li> <li>• Capitalize all of the main words</li> <li>• Put the period inside the closing quotes</li> </ul>
<b>Publication information</b> (use appropriate pieces) <ul style="list-style-type: none"> <li>• Name of the periodical</li> <li>• Name of city in square brackets, if not included in the name (newspapers only)</li> <li>• Series number or name (only rarely used)</li> <li>• Volume number and issue number (used for scholarly journal articles only)</li> <li>• Date of publication (use the year only for scholarly journals. Day, month and year for magazines and newspapers)</li> <li>• Edition (newspapers)</li> <li>• Page number(s)</li> </ul>	<ul style="list-style-type: none"> <li>• Name of periodical: omit any introductory article for English language periodicals (A, The). Italicize the name of the periodical, do not underline it</li> <li>• Newspapers: add the city name in square brackets, after the newspaper name, if the city is not in the name</li> <li>• Dates for journals: volume number, a period, issue number, the year of publication, in parentheses, followed by a colon</li> <li>• Dates for newspapers and magazines: do not use volume and issue numbers. The date order is day, month, and year. Abbreviate months except May, June, and July</li> <li>• Newspaper editions: abbreviate, and place after the date and before the colon (e.g. natl. ed., late ed.)</li> <li>• Page numbers: inclusive page numbers for the whole article. If the article starts on one page, then skips, write only the first page number followed by the + sign. If no pages are given (in online articles) use n. pag.</li> <li>• Newspaper page numbers: start with the section number or name</li> </ul>
<b>Medium of publication consulted</b>	<ul style="list-style-type: none"> <li>• Print (Omit this entry when citing an article from an online database)</li> </ul>
<b>Article from an online database</b>	<ul style="list-style-type: none"> <li>• After page number include:               <ol style="list-style-type: none"> <li>1. Title of the database (italicized)</li> <li>2. Medium of publication consulted (Web)</li> <li>3. Date of access (day, month, year)</li> </ol> </li> </ul>

## *Citing Web Publications*

<b>Web: Order of Basic Entries</b> (cite what is available)	<b>Web: General Rules</b> (End each entry with a period, except as noted)
<b>Author, compiler, director, editor, narrator, performer, or translator of the work</b>	<ul style="list-style-type: none"> <li>• Last name first, for alphabetizing (only for the first author listed)</li> <li>• Second and third authors: names should be in the same order as on the title page, use commas between the names, do not reverse the order of their names</li> <li>• Four or more authors: you may use only the first author's name followed by a comma and et al (Plag, Ingo, et al)</li> <li>• Omit titles, affiliations, and degrees</li> <li>• Suffix appears after the given name (Rust, Arthur George, Jr.)</li> <li>• Editor, compiler, or translator: add the appropriate abbreviations after the name (ed. comp. or tran.)</li> <li>• Corporate authors: omit initial article, do not abbreviate, do not invert the name</li> </ul>
<b>Title of the work</b> (if untitled, use a descriptive label)	<ul style="list-style-type: none"> <li>• Enclose in quotation marks</li> <li>• If untitled, use a descriptive label such as: Home page, Introduction, Online posting, etc. Do not italicize or enclose in quotation marks</li> <li>• End with a period. If quotation marks are used, put the period inside the closing quotes</li> </ul>
<b>Title of the overall Web site</b>	<ul style="list-style-type: none"> <li>• Use the full title, including subtitle. Separate title and subtitle with a colon</li> <li>• Italicize the title, do not underline it</li> <li>• Put a period at the end, unless the title has its own punctuation</li> </ul>
<b>Name of creator of the overall Web site</b> (if not otherwise recorded)	<ul style="list-style-type: none"> <li>• Use the rules, stated above, for author entries</li> </ul>
<b>Version or edition used</b>	<ul style="list-style-type: none"> <li>• Number (2<sup>nd</sup> ed., 3<sup>rd</sup> ed., etc.), name (Rev. ed., for "Revised edition" or Abr. ed., for "Abridged edition"), or year (2008 ed.)</li> </ul>
<b>Publisher or sponsor of the site</b>	<ul style="list-style-type: none"> <li>• If not available, use N.p.</li> <li>• End with a comma</li> </ul>
<b>Date of publication</b>	<ul style="list-style-type: none"> <li>• Day, month, and year, as available</li> <li>• If nothing is available, use n.d.</li> </ul>
<b>Medium of publication</b>	<ul style="list-style-type: none"> <li>• Web</li> </ul>
<b>Date of access</b>	<ul style="list-style-type: none"> <li>• Day, month, year</li> </ul>
<b>Special Cases</b>	
<b>Print publication, images, sound recording, etc. replicated on a Web site</b>	<p>Cite as you normally would. Instead of concluding with Print, Art, or CD, conclude your citation with:</p> <ul style="list-style-type: none"> <li>• Title of the database or Web site (italicized)</li> <li>• Medium of publication consulted (Web)</li> <li>• Date of access (day, month, and year)</li> </ul>
<b>Scholarly journals published in electronic form on the Web</b>	<p>Cite as you normally would for a print publication. Instead of concluding with Print, conclude your citation with:</p> <ul style="list-style-type: none"> <li>• Medium of publications consulted (Web)</li> <li>• Date of access (day, month, and year)</li> </ul>

## General Rules

- Last page of the paper
- Starts on a new page
- Continues the page numbers of the paper
- Page number is in the upper right-hand corner, half an inch from the top, and flush with the right margin
- Center the title, *Works Cited*, an inch from the top of the page
- Alphabetical – either by the last name of the first author listed or, if an author isn't listed, start with the title of the article, omitting any initial article (a, an, the)
- Double spaced - do not leave extra spaces between entries
- Hanging indents

## Examples

### Scholarly journal:

Piper, Andrew. "Rethinking the Print Object: Goethe and the Book of Everything." *PMLA* 121.1 (2006): 124-38.

Print.

Williams, Linda. "Of Kisses and Ellipses: The Long Adolescence of American Movies." *Critical Inquiry* 32.2

(2006): 288-340. Print.

### Weekly magazine:

McEvoy, Dermot. "Little Books, Big Success." *Publishers Weekly* 30 Oct. 2006: 26-28. Print. "Where Angels No

Longer Fear To Tread." *Economist* 22 Mar. 2008: 89+. Print.

### Monthly magazine:

Wood, Jason. "Spellbound." *Sight and Sound* Dec. 2005: 28-30. Print.

### Newspaper:

Alaton, Salem. "So, Did They Live Happily Ever After?" *Globe and Mail* [Toronto] 27 Dec. 1997: D1+. Print.

Jeromack, Paul. "This Once, a David of the Art World Does Goliath a Favor." *New York Times* 13 July 2002, late

ed.:B7+. Print.

### Periodical publication in an online database:

Chan, Evans. "Postmodernism and Hong Kong Cinema." *Postmodern Culture* 10.3 (2000): n. pag. *Project Muse*.

Web. 5 June 2008.

France, Anatole. "Pour la Paix, pour la Liberté." *New Age* 5 Sept. 1907: 297-98. *The Modernist Journals Project*.

Web. 5 June 2008.

**Book by one author:**

Franke, Damon. *Modernist Heresies: British Literary History, 1883-1924*. Columbus: Ohio State UP, 2008. Print.

**Books by two or more authors:**

Booth, Wayne C., Gregory G. Colomb, and Joseph M. Williams. *The Craft of Research*. 2nd ed. Chicago: U of Chicago P, 2003. Print.

Gilman, Sander, et al. *Hysteria beyond Freud*. Berkeley: U of California P, 1993. Print.

**Works in an anthology:**

Allende, Isabel. "Toad's Mouth." Trans. Margaret Sayers Peden. *A Hammock beneath the Mangoes: Stories from Latin America*. Ed. Thomas Colchie. New York: Plume, 1992. 83-88. Print.

**Using one volume in a multi-volume work:**

Stowe, Harriet Beecher. "Sojourner Truth, the Libyan Sibyl." 1863. *The Heath Anthology of American Literature*. Ed. Paul Lauter et al. 5th ed. Vol. B. Boston: Houghton, 2006. 2601-09. Print.

**Essays reprinted into a collection:**

Holladay, Hillary. "Narrative Space in Ann Petry's *Country Place*." *Xavier Review* 16.1 (1996): 21-35. Rpt. in *Twentieth-Century Literary Criticism*. Ed. Linda Pavlovski and Scott Darga. Vol. 112. Detroit: Gale, 2002. 356-62. Print.

Bromwich, David. "Literature and Theory." *Beyond Poststructuralism: The Speculations of Theory and the Experience of Reading*. Ed. Wendell V. Harris. University Park: Pennsylvania State UP, 1996. 203-33. Print.  
Rpt. of "Recent Work in Literary Criticism." *Social Research* 53.3 (1986): 411-48.

**Netlibrary books:**

McFriedies, Paul. *The Complete Idiot's Guide to Creating a Web Page*. 4th ed. Indianapolis: 2000. 20-40. *NetLibrary*, 2000. Web. 21 April 2009.

**Web examples:**

Antin, David. Interview by Charles Bernstein. *Dalkey Archive Press*. Dalkey Archive P, n.d. Web. 21 Aug. 2007.  
Committee on Scholarly Editions. "Guidelines for Editors of Scholarly Editions." *Modern Language Association*. MLA, 25 Sept. 2007. Web. 15 May 2008.

“de Kooning, Willem.” *Encyclopaedia Britannica Online*. Encyclopaedia Britannica, 2008. Web. 15 May 2008.

Shehan, Constance L., and Amanda B. Moras. “Deconstructing Laundry: Gendered Technologies and the Reluctant Redesign of Household Labor.” *Michigan Family Review* 11 (2006): n. pag. Web. 8 Nov. 2007.

**Television or radio:**

“Frederick Douglass.” *Civil War Journal*. Narr. Danny Glover. Dir. Craig Haffner. Arts and Entertainment Network. 6 Apr. 1993. Television.

**Sound recording:**

Holiday, Billie. *The Essence of Billie Holiday*. Columbia, 1991. CD.

**Film or video recording:**

*Like Water for Chocolate* [*Como agua para chocolate*]. Screenplay by Laura Esquivel. Dir. Alfonso Arau. Perf. Lumi Cavazos, Marco Lombardi, and Regina Torne. Miramax, 1993. Film.

**Performance:**

*Heartbreak House*. By George Bernard Shaw. Dir. Robin Lefevre. Perf. Philip Bosco and Swoosie Kurtz. Roundabout Theatre Company. Amer. Airlines Theatre, New York. 1 Oct. 2006. Performance.

**Work of visual art:**

Rembrandt, Harmensz van Rijn. *Aristotle with a Bust of Homer*. 1653. Oil on canvas. Metropolitan Museum of Art, New York.

**Interview:**

Pei, I. M. Personal interview. 22 July 1993.

**Advertisement:**

Head and Shoulders. Advertisement. *Newsweek* 17 Mar. 2008: 2. Print.